

# UKG Pro Timekeeping Salaried

## Simplify and automate time and attendance tracking

Manually tracking employee time and attendance makes it difficult for your organization to not only manage labor costs but also prevents insight into the well-being of your employees which can impact the employee experience. UKG Pro® Timekeeping Hourly (formerly UKG Dimensions® Timekeeping Hourly) provides the tools and insights needed to accurately track time and attendance helping you reduce payroll errors, minimize excessive labor costs, and gain insight into the work your employees spend time on.



### Simple, Yet Comprehensive

The project-centric view of work makes it easy for salaried workers to choose the project and enter the duration giving you insight into their work.



### Data-driven Work Insight

Whether it's managing labor costs or supporting employee well-being, every minute, every hour in the timecard provides deeper insight into the work your people do giving you confidence to make decisions that meet your strategic business goals.



### Mobile Experience

Professional workers can access the features of their desktop project timecards right on their mobile phones for an experience so easy they may forget they're working on their timecards!



# Key Benefits

## Control Labor Costs

Automatically apply work and pay rules to reduce payroll inflation

Increase labor-costing accuracy, strengthen auditability, and reduce off-cycle paychecks

## Minimize Compliance Risk

Centrally enforce regulatory guidelines such as FLSA, FMLA, and ACA

Accessible for all employees by meeting the latest Web Content Accessibility Guidelines (WCAG)

## Improve Productivity

Automate and streamline time-consuming administrative tasks

Gain real-time visibility into workforce data for improved decision making

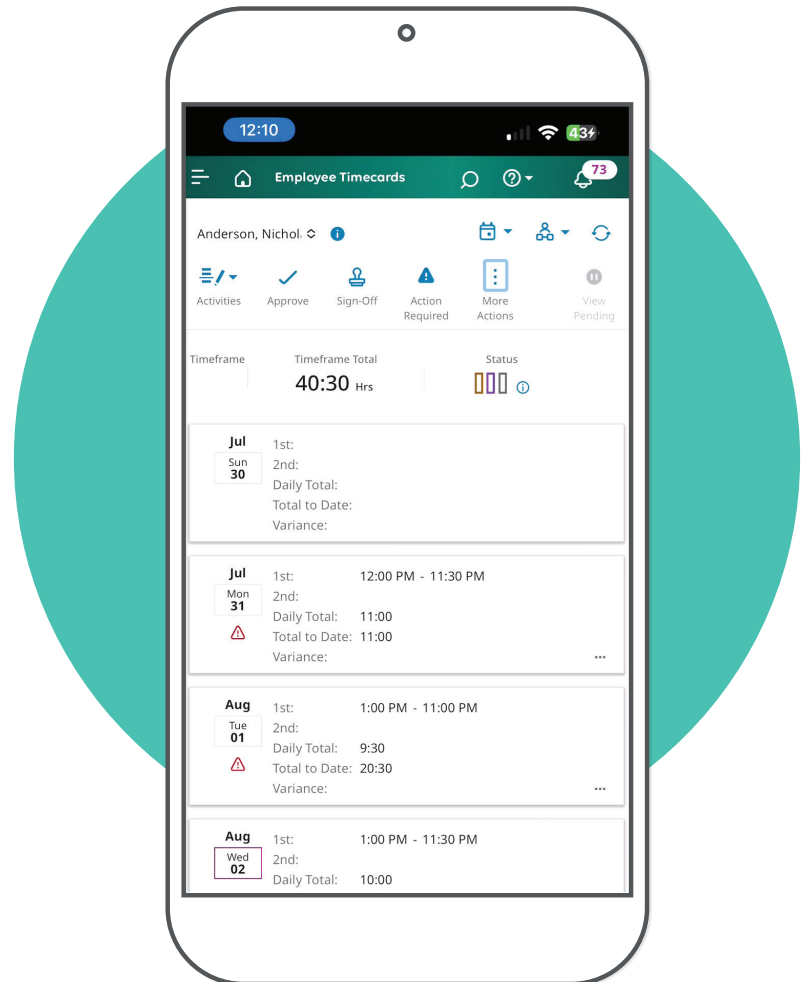
## Engage Employees

Device-agnostic and built responsively so employees can access their projects anywhere on any device — mobile or tablet

Salaried-specific timecard allows users to get in and out of the system quickly

## UKG Pro Salaried Timekeeping Features

- Track time in durations against projects
- Manually entered or build pattern-based schedules
- Time-off requests & recommendations
- Bonus or Mileage entry
- Manager timecard editing
- OT Management
- Approvals & Sign-off
- Rich Dataviews & data visualization



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