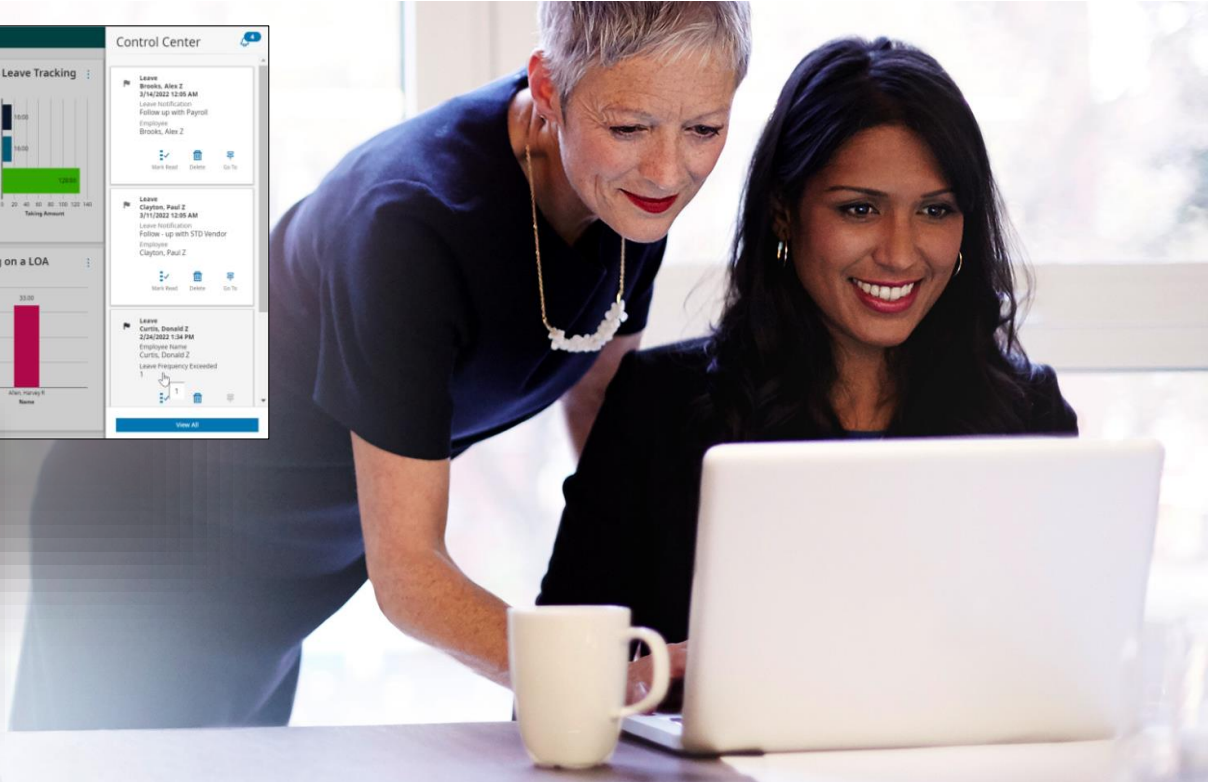
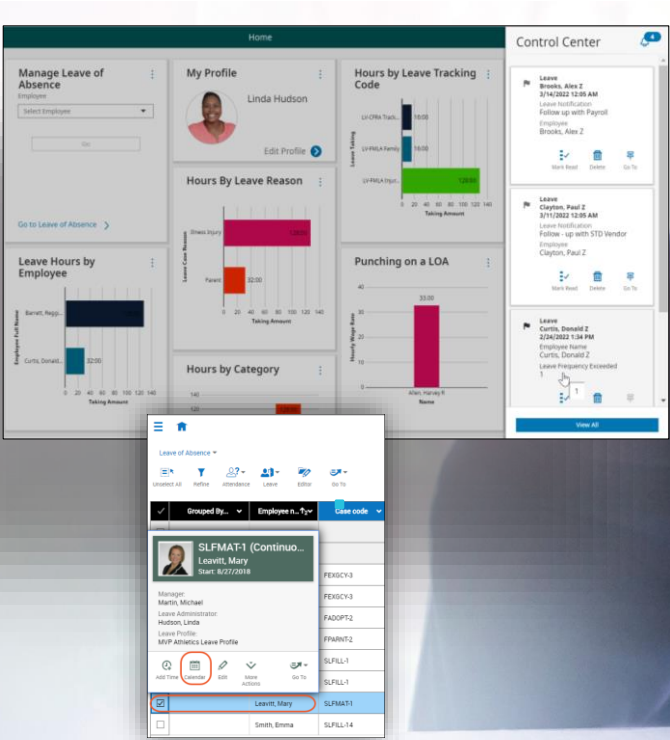


Leave

Put Your People at Ease with Powerful and Accurate Leave Tracking

Managing people’s time fairly and accurately while balancing the needs of your business is a challenge all organizations face. UKG Dimensions™ Leave takes the guesswork out of determining eligibility and entitlement while simultaneously tracking paid and unpaid leave benefits, such as Family Medical Leave Act, short- and long-term disability, workers’ compensation, military leave, and labor agreements. Learn more about how UKG Dimensions Leave allows you to gain clear insight into leave cases so that you can give your people the time they need to take care of what really matters.



Simplified Automation

Minimize compliance risk by automatically enforcing organizational, federal, state, and local leave policies



On-Demand Reporting

Generate reports that you can use to analyze employee leave abuse patterns and absence trends, and optimize scheduling



Seamless Eligibility Checking

Report on eligibility by tracking hours worked and number of active days to qualify for government leave rules

Key benefits

For HR professionals

- Improve efficiency by eliminating manual tasks and streamlining leave requests and approvals
- Ensure fairness by accurately calculating and tracking leave eligibility, type, and duration
- Increase transparency with instant visibility into each employee's current leave status, eligibility, and balances
- Reduce the cost of unauthorized absences through flexible rules and automated notifications
- Improve compliance by ensuring that leave policies are enforced consistently
- Update schedule and timecards with the appropriate codes in just one step

For employees

- Request a leave case and monitor leave case requests and takings.
- May request leave from any device anywhere, anytime
- Can monitor their cases
- Have awareness of time taken and time remaining

Key features of UKG Dimensions Leave

- Automation of leave requests, eligibility checking, document generation, notification reminders, and follow up
- Generation of leave-related documents such as the Certificate of the Healthcare Provider and the Rights and Responsibilities forms
- Automatic tracking, management, and calculation of accruals
- Concurrent tracking of paid and unpaid time
- Standardized, rule-driven procedures for submitting, approving, and executing employee leave requests
- Library of state, city and federal leave laws
- Ability for employees to request a leave case and monitor leave case requests and takings
- Notifications of leave of absence requests and alerts about employees exceeding the allowed leave time.
- Ability for Leave Administrators to send leave time to the timecard/schedule with just one step

